

IMPORTANT: Any citizen attending a commission meeting may speak on any item on the agenda. If you wish to speak, please fill out the Speaker Request form located near the entrance to meeting room. The Chair will recognize you and inform you as to the amount of time allotted to you. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to be heard, and the length of the agenda.

CITY OF ASHLAND  
PARKS AND RECREATION COMMISSION

**Regular Meeting Agenda**  
**JUNE 24, 2013 @ 7:00 PM**  
COUNCIL CHAMBERS ◊ 1175 E. MAIN STREET

CALL TO ORDER

APPROVAL OF MINUTES

Study Session—May 13, 2013

Regular Meeting—May 20, 2013

PUBLIC PARTICIPATION

- Open forum

ADDITIONS or DELETIONS TO THE AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

- Senior Center Presentation
- Recreation Program Update
- Cost-of-Living Review

SUBCOMMITTEE and STAFF REPORTS

- Schedule Signs and Plaques Subcommittee Meeting

ITEMS FROM COMMISSIONERS

UPCOMING MEETING DATE(S) and PROPOSED AGENDA ITEMS

- Study Session—July 15, 2013
  - Parks Office, 340 S. Pioneer Street—7:00 PM
- Regular Meeting—July 22, 2013
  - Council Chambers, 1175 E. Main Street—7:00 PM

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28CFR 35.102-35.104 ADA Title I).

City of Ashland  
PARKS AND RECREATION COMMISSION  
STUDY SESSION MINUTES  
May 13, 2013

**ATTENDANCE**

Present: Commissioners Gardiner, Landt, Lewis, Seffinger, Shaw; City Council Liaison Voisin; Director Robertson; Superintendents Dials and Dickens

Absent: None

**CALL TO ORDER**

Seffinger called the study session to order at 7:04 p.m. in the Parks office, 340 S. Pioneer Street.

**ONE-YEAR POLICY REVIEW OF SPECIAL EVENTS / SELLING IN THE PARK POLICY**

Dials said the commission adopted a special events / selling in the park policy in April 2012 and requested a review in one year. Sixteen special events in Lithia Park were reported for 2012 including the Siskiyou Challenge, Southern Oregon Pride Festival, and Monster Dash. The policy proved to be a positive addition, providing staff with flexibility in managing special events. In terms of booths, the current policy stipulated ten booths per event and staff was comfortable with that number and said additional booths could compromise safety and congest the area. Dials said no complaints were heard about fees associated with special events.

Commissioners requested minor wording changes for the policy:

- First page: Remove the word "Suggested" in terms of the policy amendment
- First page: Under "Scope," add the words "and organizations" after "persons"
- Second page: Under "Fees," provide no refunds for unapproved application submittals

Staff followed up on an earlier commission request to explore a Conditional Use Permit (CUP) to allow selling at Pioneer Hall and the Community Center. After multiple conversations with the Planning Department, they learned that the process included a \$1,200 application fee and a six-month completion period. It was noted by Landt that other approaches might work better: a blanket annual CUP through Parks, with staff vetting each request, or a change in City ordinance allowing for a more reasonable process.

Public Input

**Gina DuQuenne**, 2180 Birchwood Lane, representing Southern Oregon Pride, said ten booths were used for their 2012 Pride event and organizers were requesting ten additional booths for the 2013 event.

Staff was directed to bring the revised policy back for a final commission review and approval at the May 20 regular meeting.

**DISCUSSION OF PROPOSED AD HOC COMMITTEE MOTION**

Seffinger said council was asking for feedback on the approved Ad Hoc Committee motion of April 30 that read: "The committee proposes to the Citizens' Budget Committee that a new Parks Reserve Fund be created with the purpose of funds being used for repair, restoration and improvements to Lithia Park. That the current proposed Ending Fund Balance (EFB) of \$750,000 be a 'zero' balance and that this \$750,000 be the amount budgeted in 2013-15 for the Parks Reserve Fund." Seffinger invited commissioners to share their thoughts.

Shaw distributed his memo for the Budget Committee meeting of May 15 or May 22 in which he outlined his budget management experience and reviewed historical City / Parks events leading to the present situation. He suggested using the \$1.2M Parks EFB for the development of Ashland Creek Park, a park that would directly benefit Ashland citizens. He said the Parks Commission was created from the Ashland City Charter to serve as an elected body overseeing the Parks Department and its budget. He recommended having council work with the Ad Hoc Committee, comprised of council and Parks Commission members, to find common ground and a dedicated funding stream for the commission, allowing it to fulfill its mission as an independent elected body with control over its budget.

Landt stated that half of the \$1.2M EFB for Parks would be retained by the City for the General Fund, with the other half used for critical maintenance projects in the parks system.

**DISCUSSION OF PROPOSED AD HOC COMMITTEE MOTION, cont'd.**

When asked how Parks would pay for its additional PERS costs in the current fiscal year and the upcoming biennium, Robertson said the funds would come from the Parks line item for wages and benefits.

City Council Liaison Voisin said she appreciated Shaw's memo. She suggested, when discussing the Ashland City Charter in terms of Parks Commission origins, referring directly to that section: Article XIX. Park Commission C-19.

Councilor Dennis Slattery said Parks would be fully funded but its ending fund balance eliminated. He spoke well of the work of the Ad Hoc Committee and its efforts to identify long-term, stable funding for Parks.

Seffinger read an email from Mayor Stromberg in which he talked about Ashland as a bio-diverse culture in the wilderness, presenting both a burden and a challenge in terms of fire prevention. Stromberg addressed restoring capital monies to catch up on critical maintenance projects and suggested holding meaningful conversations with council and the commission about budget concerns. Seffinger said she had been working on building bridges between the commission and council; had talked to the mayor about a retreat to address communication issues; and appreciated Landt's efforts to develop a Parks budget resolution.

Landt said there weren't many models for elected parks commissions from which to learn. The Ashland City Charter outlined the role of the commission but state law changed the landscape and there were now two competing documents: Ashland City Charter and Measures 47 and 50, state laws that overrode City law. As long as the charter stood as written there would be conflicts, which led to the creation of his Parks resolution. He recommended better commission and council communication for the sake of the community.

Voisin said the commission was an elected body, similar to council, and the proposed budget was not yet approved. The white paper written by the mayor had never been reviewed by council since its creation and the two elected bodies had not talked jointly about the Parks \$2.09 millage. She said once the \$2.09 was gone, it was gone forever, with all tax revenues placed into the General Fund.

Slattery said the Parks budget resolution needed to go to the Ad Hoc Committee for discussion. Landt said the resolution was about process and the Ad Hoc Committee was about short- and long-term funding for Parks. Slattery said a compromise was in the works and four council members supported Parks. Landt said for the next two years, the Parks budget appeared to be a done deal despite concerns about lack of transparency and no public process.

Slattery recommended that the commission attend the May 22 budget meeting and ask for an up-or-down vote on the Parks resolution and the reinstatement of the former Parks budget model if that was what they wanted. Slattery said council was trying to determine how to move forward in the best way for the community.

Landt said the Parks EFB policy, created a few years earlier, was no longer current and needed to be eliminated.

Lewis expressed concern about the Ad Hoc Committee motion and said the commission was a separate, component unit according to the Ashland City Charter. No one on council or the Budget Committee had explained why Parks was being stripped of its funding. Ashland was different from any other community in Oregon in terms of having its own millage for Parks and the citizens of Ashland voted for a separate Parks Commission and yet there was no discussion at council level about honoring the commission and its separate funding. Ashland had its own utilities and was self-sufficient in many ways and it was questionable that the current City Administrator understood that point. The City Administrator never asked the commission for its opinion, demonstrating very little diplomacy, and there was nothing left to lose by fighting for the restoration of a separate Parks millage.

Shaw asked if the Ad Hoc motion helped the commission or hurt it. Voisin said it hurt the commission even though she had voted in favor of it. Once the commission agreed with the Ad Hoc motion, they had compromised and lost ground regardless of the small reserve fund set in place for Lithia Park.

**DISCUSSION OF PROPOSED AD HOC COMMITTEE MOTION, cont'd.**

Robertson said that if the commission remained semi-independent the motion would not serve the commission well; however, if the commission melded with the City and became another department, the motion would be an appropriate action. If the commission wanted to make a neutral statement, that statement could read: "The commission supports the continuing work of the Ad Hoc Committee."

**DOGS SUBCOMMITTEE REPORT**

Shaw read a memo, written by Seffinger and himself, calling for dog / dog owners' access to all areas of the eight parks identified as "dog friendly" with the exception of children's playgrounds and ball fields; for staff to develop a dog friendly map with more specifics on trail locations, ADA accessibility, grades of inclines, and Mutt Mitt station / restroom locations; for the purchase of a second dog park property, with a completion goal of 2015; for the addition of the Kestrel property and Glenwood Park as dog friendly park areas; and for the inclusion of dog friendly areas in all future parks. He read through nine rationales associated with the requests.

Seffinger said Ashland was known as one of the least friendly dog cities on the west coast according to some websites and blogs and she read some posted comments. She said the status could change if the City's dog rules became less restrictive. Landt said he strongly supported additional dog parks.

Shaw suggested a motion for the May 20 meeting that reflected the content of the memo. He stated that 80% of dog owners picked up after their pets and dog owners should be allowed to walk across a park with their dogs on leashes. He said there would always be scofflaws and naysayers but the commission's policy needed to be consistent with common sense and easily enforceable. He reported that Mutt Mitts were keeping park areas cleaner.

Seffinger said people needed to have the ability to enjoy a picnic with their dogs in a park and many pet owners did not have yards. She said it was difficult for tourists to understand current dog rules as they were so different from other places. She said the information kiosk volunteers on the plaza provided dog friendly rules to tourists but had difficulty explaining the rules. Shaw suggested the installation of Mutt Mitt dispensers in downtown areas.

Robertson said he heard two commissioners express interest in the item so it would be included on the May 20 regular meeting agenda.

**ADJOURNMENT** – With no further business, Seffinger adjourned the study session at 9:08 p.m.

Respectfully submitted,



Susan Dyssegard  
Ashland Parks and Recreation

City of Ashland  
PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
MINUTES  
May 20, 2013

**ATTENDANCE**

Present: Commissioners Gardiner, Landt, Lewis, Seffinger, Shaw; City Council Liaison Voisin; Director Robertson; Superintendents Dials and Dickens

Absent: None

**CALL TO ORDER**

Seffinger called the meeting to order at 7:00 p.m. at Council Chambers, 1175 E. Main Street.

**APPROVAL OF MINUTES**

Study Session – April 15, 2013

**MOTION** Landt moved to approve the minutes as presented. Lewis seconded the motion.

The vote was: All yes

Study Session – April 22, 2013

**MOTION** Landt moved to approve the minutes as presented. Lewis seconded the motion.

The vote was: All yes

**PUBLIC PARTICIPATION**

Rueben Davis, 47 Union Street, representing the Ashland skating community, said he was a local business owner who had served on boards and committees and taught environmental education classes. He reported on his 1994 research and fundraising efforts toward building the Ashland Skate Park and noted his displeasure with the park's current state of disrepair since its glory days of 14 years earlier. He said bathrooms were often closed, trash cans vandalized or removed, benches removed, and the drinking fountain out of order or removed. He reported speaking with Dickens about high levels of park vandalism. Davis suggested addressing park problems in a proactive way and said locals were not vandalizing the park.

Jamison Peil, 335 Garfield Street, said he moved around as a child and got into trouble. While living in St. Louis, MO, he became a skateboarder at a local park and turned a corner. He suggested not banning skaters from the park, since many were amazing athletes with nowhere else to go. He noted that if people were treated like criminals, they behaved like criminals. He invited the commission to visit the park and watch the skaters.

Courtlandt Jennings, 1169 Hillview Drive, owner of the Pickled Planet on Water Street (across from the Skate Park), said he had a unique perspective on the Skate Park due to his close proximity. He expressed that the park and restroom were located in a transient corridor and used by many different groups including recycling center / free box patrons adjacent to the park. He said most of the vandalism was not done by skateboarders. He noted the park's degradation over the years, including removals of native Oregon grape and a tree, and said the park lacked care. He questioned why some newly poured cement was watched by a Parks staff member for an entire work day – a waste of public funds – and said park users maintained the park rather than Parks staff and it was an "us against them" situation.

Robertson said staff had suggested the possibility of closing the park but the commission chose to keep it open despite ongoing vandalism. Most park patrons used the park appropriately but the park required regular repairs due to excessive vandalism, some of the worst ever seen by staff, and it was the commission's intention to operate the facility as safely as possible.

**ADDITIONS OR DELETIONS TO THE AGENDA**

None

**UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **SENIOR CENTER PRESENTATION**

Postponed until the June regular meeting.

### **SPECIAL EVENTS / SELLING IN THE PARK POLICY ANNUAL REVIEW**

Dials said the May 13 study session included a one-year review of the Parks Commission Special Events / Selling in the Park policy. Staff reported on the success of the 2012 policy and recommended not increasing the number of booths permitted per event (ten). Dials said selling in the park was permitted in conjunction with one-day special events, when organizers had 501(c)(3) status and showed proof at time of application submittal, when event organizers adhered to all Parks Commission rules and policies, when the maximum number of selling events per month (three) was not exceeded, and when the event was approved on a one-time-only basis.

Dials read a request submitted by Southern Oregon Pride for twenty booths at their 2013 event. She said staff had established a balance between accommodating selling in the park in booths at special events and allowing park access to other patrons. She said the Fire Department recommended a maximum of ten booths per event.

Commissioners spoke favorably about the updated policy and about retaining the ten booth maximum per event.

**MOTION** Landt moved to approve the updated Special Events / Selling in the Park policy as presented by staff. Shaw seconded the motion.

The vote was: All yes

### **DISCUSSION AND PROPOSAL ON RECOMMENDATIONS FROM PARKS COMMISSION TO BUDGET COMMITTEE RELATED TO PARKS FUNDING AND THE WORK OF THE AD HOC COMMITTEE**

Seffinger said the Budget Committee heard a report from Councilor Rosenthal at the May 8 Budget Committee meeting about the work of the Ad Hoc Committee. Rosenthal reported that the Ad Hoc Committee approved, at their April 30 meeting, a recommendation to propose to the Budget Committee the creation of a \$750,000 Parks Reserve Fund in FY 13-15, with the funds used for repairs, restorations, and improvements to Lithia Park.

Landt said he and Seffinger served on the Ad Hoc Committee and their work would not be completed by the end of the FY 13-15 budget planning period. There had been a lack of consistency between what the Ashland City Charter outlined for Parks funding and subsequent state laws. Given more time, the matter could be resolved. Parks Commissioners expressed support for the Ad Hoc Committee's work on finding a comprehensive, permanent solution rather than a short-term fix for Parks funding. Staff said Councilor Slattery suggested, at the May 13 study session, that the commission could request an "up-or-down" vote on restoring the Parks budget back to its former model (\$2.09 per thousand in property tax receipts), otherwise known as the "Gentleman's Agreement," while the Ad Hoc Committee finished its deliberations and prepared recommendations.

Additional commissioner comments and concerns included:

- Having an Ashland City Charter that was not consistent with state law;
- Support for the Ad Hoc Committee and concern about inadequate time for its development of an alternative strategy for ensuring proper funding for Ashland Parks and Recreation;
- Lack of clarity about future plans for maintaining adequate funding for Parks operations;
- Inconsistency of proposed budget with the council-adopted Ending Fund Balance (EFB) policy;
- Lack of public discussion about the changes before preparing a proposed budget;
- Concern over protecting and authorizing the reserve account for Parks without its becoming budgetary backfill;
- Comprehension about the Parks budget being 5% of the City budget (equivalent to the City's contingency fund);
- Further support for an "up-or-down" vote by council regarding reinstating the Parks \$2.09.



## **NEW BUSINESS**

### **DISCUSSION AND PROPOSAL ON RECOMMENDATIONS FROM PARKS COMMISSION TO BUDGET COMMITTEE RELATED TO PARKS FUNDING AND THE WORK OF THE AD HOC COMMITTEE, cont'd.**

#### Public Input

Bryan Holley, 324 Liberty Street, said he attended earlier Ashland City Charter review committee meetings at which the charter was reviewed paragraph by paragraph, resulting in the fixing of typos and the updating of anachronisms, but nothing substantial occurred. He suggested that "sacrosanct charter followers" attend the May 22 Budget Committee meeting and speak out in the charter's defense. He asked why the City was proposing a bloated budget and grabbing Parks money, then "spin doctoring" their actions. He said he would ask the City Administrator, during the May 22 meeting, what was being done to his town. He asked the commission to stand strong and let the City Administrator and Mayor explain why it was acceptable to turn one hundred years of history upside down.

Seffinger referenced a prepared message for the May 22 Budget Committee meeting. Highlights included the history of Parks funding, a question about whether the City policy makers' decision to overturn Parks funding was a good one, and a point about inadequate public input opportunities during the process. The request for an "up or down" vote on Parks funding was reiterated along with a request for time and space to allow the Ad Hoc Committee to complete its work before any removal of Parks funding.

**MOTION:** A motion was made by Landt and seconded by Lewis, then withdrawn, regarding postponing a vote on accepting the Ad Hoc Committee recommendation until the Ad Hoc Committee had the opportunity to develop a comprehensive funding solution for Parks.

**MOTION:** Landt moved to recommend having the Budget Committee restore the \$2.09 tax rate to Ashland Parks and Recreation and to continue maintaining the Parks EFB at 25% per City Council policy, and to retain the City / Parks "Gentleman's Agreement," through the 2013-2015 biennium, thereby allowing the Ad Hoc Committee sufficient time to complete its work in finding a permanent funding mechanism for Parks and Recreation before the commencement of the 2015-2017 budget process. He further moved to postpone voting on whether to accept the Ad Hoc Committee recommendation until the Ad Hoc Committee had the opportunity to develop a comprehensive funding solution for Parks. Shaw seconded the motion.

#### Discussion of Motion

Gardiner said the commission could be seen as vacillating but they were trying to make the right decision. Voisin said it might be preferable for the commission to ask the Budget Committee for the restoration of their \$2.09 millage rather than referring to an "up or down" vote.

The vote was: All yes

### **REPEAL OF THE PARKS COMMISSION ENDING FUND BALANCE POLICY**

Robertson said the commission approved an EFB Policy in 2011 that was designed to guide Parks and Recreation staff in preparing annual budgets. The policy identified amounts of funding to be held in EFB for use as beginning fund balances (30% of revenues) and defined how to use the funds in excess of projected balances, including sharing resources with the City's General Fund Reserve Fund. Per an adopted City policy, council later specified that all City ending fund balances should be 25%; however, the proposed FY 13-15 biennial budget identified an EFB of 12.5% of revenues for Parks. The Ad Hoc Committee was studying funding methods for Parks and recommended a zero EFB. Given all the recent changes in budget process, Robertson said staff recommended suspending or eliminating the commission's current EFB Policy.

**MOTION:** Landt moved to eliminate the Parks EFB Policy. Shaw seconded the motion.

The vote was: All yes

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**NEW BUSINESS, cont'd.**

**REQUEST TO REVISE DOGS IN PARKS POLICY: ALLOWING THEM GREATER ACCESS WITHIN EXISTING DOG-FRIENDLY NEIGHBORHOOD PARKS**

Robertson said the commission formed an Ad Hoc Committee on Dogs at their January 28 regular meeting. The committee, comprised of Seffinger and Shaw, met and developed several recommendations that were presented at the May 13 Parks Commission study session. They proposed allowing full accessibility for dogs on leash and their owners at current dog friendly parks, with exceptions made for ball fields and children's playgrounds. Current dog friendly parks included Clay Street, Garden Way, Garfield, Hunter, Railroad, Scenic, Sherwood, and Triangle.

Public Input

Vicki Bamman, 311 Glenn Street, said she and Colleen Shanahan started "Ashland Loves Dogs" and initiated a program for rewarding responsible dog owners in picking up after their pets. The intention was to shine a light on Ashland's responsible dog owners and bring incentive to other dog owners. Bamman said past Internet postings targeted Ashland as one of the least dog friendly cities on the west coast. The postings remained; however, recent consideration had been given to removing some of the postings if further progress could be made in providing additional dog access in Ashland parks. She thanked the commission for opening eight parks to dogs on leash along walkways or within six feet of walkways and asked for their allowance in grassy areas.

**MOTION:** Shaw moved to approve allowing dogs and their owners in all areas of the eight neighborhood parks where dogs were allowed—Clay Street, Garden Way, Garfield, Hunter, Railroad, Scenic, Sherwood, and Triangle—with the exception of children's playground areas and ball fields in those parks. Seffinger seconded the motion.

Discussion of Motion

Gardiner said dog comments had changed considerably over the past 8-10 years. Lewis said the current policy was already a compromise and he couldn't support the committee's first recommendations but could support purchasing a second, southern dog park property and possibly opening Glenwood Park's periphery to dogs on leash. Seffinger said the dog policy was confusing and few cities had such a restrictive policy. Landt said he did not see a groundswell of support for the policy changes. Seffinger said over 100 people had contacted her about the dog issue. Shaw said the October 2012 dog policy was a step in the right direction and many dog owners considered their dogs to be members of their families. Landt suggested having more than one additional dog park and said new parks should include off-leash areas for dogs.

The vote was:

Gardiner, Seffinger Shaw – yes

Lewis, Landt – no

**2013-2014 RVTV CONTRACT REVIEW AND APPROVAL**

Robertson said the commission reviewed its Rogue Valley TV contract every two years for the broadcasting of commission meetings at Council Chambers. The proposed contract for the two years spanning July 1, 2013, through June 30, 2015 was \$5,150, the same price as the two previous contracts. Payments of \$2,575 were required in July 2013 and July 2014. In addition to the taping of regular commission meetings at Council Chambers, the contract also allowed for the use of RVTV's "Video on Demand" service at the rate of \$55 per program for Internet playback, not to exceed \$770; and special tapings at the Parks Department office at the rate of \$500 for the first two hours, with each additional hour costing \$45. Landt suggested approving the contract in perpetuity for as long as the prices were maintained.

**MOTION:** Landt moved to approve the RVTV contract for the period spanning July 1, 2013, through June 30, 2015, with the contract approved for future two-year periods if prices remained the same. Shaw seconded the motion.

The vote was: All yes



#### **SUBCOMMITTEE and STAFF REPORTS**

Robertson said the monkey puzzle tree in Lithia Park had completed its lifespan, despite staff efforts to preserve it, and would be removed in the near future.

Dials said summer was coming and registrations were well underway. The first Daniel Meyer Pool lap swim was scheduled for June 13 and the official pool opening was June 14, with opening day activities including swim demonstrations, pickleball, and water aerobics.

Dickens reported that new shades at the pool were nearly completed.

Seffinger reported on the work of the Forest Lands Commission and the Forest Resiliency Plan update process. She requested input about the public's response to controlled burns and said the Forest Lands Commission was concerned about the financing of its Forest Resiliency Plan.

#### **ITEMS FROM COMMISSIONERS**

Gardiner reported on grant distributions from the Ashland Parks Foundation for community sports groups and Parks and Recreation programs and services. He read through a recently issued public service announcement and said the foundation also had an interest in fundraising for Butler-Perozzi Fountain repairs in Lithia Park.

Gardiner asked for the Skate Park to be added to a future agenda in terms of discussion, repairs and upgrades.

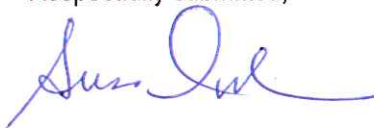
Seffinger said she was willing to volunteer to educate community members about where dogs were allowed in the City. She recommended inviting other volunteers to participate in the effort.

#### **UPCOMING MEETING DATES**

- Study session set for June 17 at 7:00 p.m., Parks office, 340 S. Pioneer Street.
- Regular meeting set for June 24 at 7:00 p.m., Council Chambers, 1175 E. Main Street.

**ADJOURNMENT**– By consensus, with no further business, Seffinger adjourned the meeting at 9:08 p.m.

Respectfully submitted,



Susan Dyssegard  
Ashland Parks and Recreation

# ASHLAND PARKS AND RECREATION COMMISSION

340 SO. PIONEER STREET • ASHLAND, OREGON 97520

**COMMISSIONERS:**

JoAnne Eggers  
Rick Landt  
Jim Lewis  
Rich Rosenthal  
Stefani Seffinger



Don Robertson  
Director

TEL: (541) 488-5340  
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## MEMORANDUM

**TO** : Ashland Parks and Recreation Commission  
**FROM** : Rachel Dials, Recreation Superintendent *RD*  
**DATE** : June 19, 2013  
**SUBJECT** : Senior Center and Nature Center Presentations

**Action Requested**

Information only

**Background**

Chris Dodson, Ashland Senior Program Manager, will give a brief 15-minute presentation on the Ashland Senior Center and the services and programs they provide.

Lonny Flora, Recreation Coordinator, will give a brief 15-minute presentation on the Daniel Meyer Pool. Lonny will discuss coordination of the Daniel Meyer Pool, staff training and the programs and services that will be offered this summer.

# ASHLAND PARKS AND RECREATION COMMISSION

340 SO. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner  
Rick Landt  
Jim Lewis  
Stefani Seffinger  
Vanston Shaw



Don Robertson  
Director

TEL: (541) 488-5340  
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## MEMORANDUM

**TO :** Ashland Parks and Recreation Commission

**FROM :** Don Robertson, Director

**DATE :** June 19, 2013

**SUBJECT :** Cost-of-Living Review

**Action Requested**

Approve a cost-of-living adjustment of 1.3% for Ashland Parks and Recreation Commission employees.

**Background**

Based on an agreement between the commission and its employees, a cost-of-living increase of 1.3% is appropriate. Funds have been included within the budget to accommodate this COLA.